

Minutes

Coastal Carolina Regional Airport Authority

June 16, 2026

Chairman Pope called the meeting to order at 2:00 p.m.

All stood and recited the Pledge of Allegiance.

The roll was taken, and the following Board members were present in person:

Bender, Eckert, Harris, Liner, Morris, Murray, Pope, and Riggle.

Jones and Wood attended via Webex.

Frazer was absent.

Also present in person: Andy Shorter, Airport Director; Ray Dunn and Daniel Stanton, Dunn, Pittman, Skinner, and Ashton; April Hill, Airport Security Coordinator and Board Recorder; Amy Ritchie, Terminal & Facilities Manager; and John Massey, Talbert, Bright, and Ellington.

Also present via conference call: Charlie Dunn, Airport Operations Manager and Edward Carroll, Tidewater Aviation.

On motion by Liner, seconded by Eckert, the Board approved to amend the agenda to add Director Compensation Package to New Business. In favor 8, opposed 0.

Secretary's Report

On motion by Liner, seconded by Morris, the minutes of May 19, 2026, were approved. In favor 8, opposed 0.

Treasurer's Report

Wood referred to the treasurer's report that was submitted in the monthly packet. Shorter added that the airport is close to balancing annual revenue receipts with annual operating expenditures, despite lagging revenue collections from the parking lot.

On motion by Harris, second by Morris, the Treasurer's Report was approved. In favor 8, opposed 0.

Commercial Development Committee Report

Harris advised that the committee did not meet this month.

Marketing Committee Report

Riggle provided a marketing report updating the Board on internal and external marketing efforts. She also mentioned an upcoming airport display campaign and the positive growth in website efforts, Google ads, and social media tracking. The next community marketing meeting is scheduled for July 13th.

Director's Update

Air Service Updates: Shorter gave an air service update, noting that May's passenger numbers are similar to last year, with Breeze outperforming expectations. Shorter also discussed American Airlines' slight spring pullback in available seats, which is now followed by their planned increases through summer and early fall.

NCDOT Division of Aviation Visit: Shorter reported that the NCDOT Division of Aviation conducted their annual visit last month. He said that they are pleased with the airport's documentation for State grants. Shorter commented that Jo Lafond does a great job of providing timely and accurate documentation for the NCDOT.

Insurance Meeting: Shorter advised that he recently met with the insurance company and is pleased to report that the renewal premium for structures has slightly decreased and is locked in at the lower rate for the next three years.

Letter of Interest (LOI) for Commercial Real Estate: Shorter reported that the airport received one response from the LOI issued for interest in developing a commercial gas station/convenience store/car wash on airport property. He said that he met with the respondent who is interested in developing such a facility with a timeline between one and one and a half years. Shorter commented that they also discussed the potential availability of another piece of airport property and the need for NCDOT approval for required driveways.

Craven County Employee Picnic: Shorter expressed his appreciation for the County hosting an employee picnic last month at the convention center. He said that it was well attended by County and Airport employees.

Harrier Sundown: Shorter reported that the Marine Corps and local community's sundown event for the AV-8B Harriers was held two weeks ago and that the open house, picnic in the park, official ceremony, golf tournament, and gala were all well attended.

Annual FAA Inspection: Shorter advised that the annual FAA inspection will start on June 23rd. He noted that some compliance issues are subjective, such as grass length and fading paint but that Charlie Dunn is doing a great job preparing for the inspection and has full confidence that everything will go well.

D2 Grant: Shorter advised that D2 Flight Academy will be applying for an FAA grant for flight training. He said that they have asked for the airport's support by signing a letter of support. He added that D2 has sorted out their government contract and is now re-renting a portion of the FSS building and

one-half of the corporate hangar complex. Shorter advised that he will sign the letter on behalf of the Authority.

FY 2027 Budget Ordinance

Shorter submitted the following Budget Amendment and Ordinance for the Boards approval:

2026-2027 Budget Ordinance

Airport Operating Fund Ordinance

The following amounts are estimated for revenue for the Airport Operating Fund 810 for the fiscal year beginning July 1, 2026, and ending June 30, 2027.

Airport Operating Revenue	\$3,069,596
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The following amounts are estimated for revenue for the Airport Operating Fund 810 for the fiscal year beginning July 1, 2026, and ending June 30, 2027.

Airport Operating Expenditures	\$3,069,596
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The Airport Director is authorized to make transfers between line items not to exceed \$10,000.00.

On motion by Morris, seconded by Liner, the Board approved the FY 2026-2027 Budget Ordinance. In favor 8, opposed 0. A roll call vote was taken: 8 yes, 0 no.

Director Compensation Package

Pope asked Liner to present the proposed Director's Compensation Package for the Board's consideration and approval. Liner recommended that

the Airport Authority approve a \$5,000 bonus for the Airport Director and add an additional \$1,600 per year for travel allowance increasing the travel allowance from \$8,400 to \$10,000 effective July 1st.

On motion by Liner, seconded by Morris, the Board approved a \$5,000 bonus payment and a \$10,000 annual travel allowance for the Airport Director. In favor 8, opposed 0.

Terminal Project Part 2 Contract Final Change Order

Shorter presented a change order submitted by Talbert, Bright, and Ellington in the amount of \$72,971.71. He explained that the change order falls under the current project ordinance balance and just finalizes the paperwork on the Part 2 project. He noted all the project savings that helped to offset as many charges as possible. Shorter asked for the Board's approval for the Chairman to sign the changer order once the County Chief Financial Officer reviews and signs the document.

On motion by Morris, seconded by Liner, the Board approved the Chairman to sign the change order, as submitted by Talbert, Bright, and Ellington in the amount of \$75, 971.71, once the County has reviewed and signed the document. In favor 8, opposed 0. A roll call vote was taken: 8 yes, 0 no.

Nominating Committee Report

Pope commented that at last month's meeting he appointed the following Board members to serve as a nominating committee for the FY27 Officers: Morris (Chairman), Eckert, and Jones. Pope asked Morris to report the committee's recommendations for new officers. Morris advised that after several conversations and consideration, the committee recommends that the current officers remain in their positions. He commented that the committee feels confident that the current officers are doing a great job and that they

recommend the following Officers for FY27: Chairman, Bill Pope; Vice Chairman, George Liner; Treasurer, Jeff Wood and Secretary, Mark Eckert.

On motion by Morris, seconded by Eckert, the Board approved the Officers for FY 27. In favor 8, opposed 0. A roll call vote was taken: 8 yes; 0 no.

Open Discussion

Liner asked for an update on the mock cake for America's 250th birthday. Ritchie advised that the display cake is currently being constructed and should arrive at the airport soon. It will be picked up in July so that it can go on the float for the Fourth of July parade. It will then be returned to the airport to be displayed in the terminal until December.

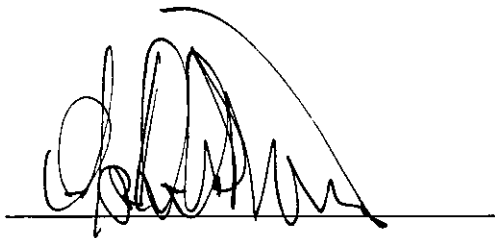
Harris asked Shorter if there were any updates on the F-35's. Shorter advised that there have not been any further discussions.

Eckert asked if there were any updates on the executive coach operation to Raleigh. Shorter advised that there were no new updates and commented that they have pushed any decisions back but may be ready to revisit opportunities after August.

Executive Session

There was no need for an executive session.

On motion by Morris, seconded by Eckert, the Board adjourned at 2:39 pm. In favor 8, opposed 0.

A handwritten signature in black ink, appearing to read 'Mark Eckert', is written over a horizontal line.

Secretary Mark Eckert