

Minutes

Coastal Carolina Regional Airport Authority

December 16, 2025

Chairman Pope called the meeting to order at 2:00 p.m.

All stood and recited the Pledge of Allegiance.

The roll was taken, and the following Board members were present in person:

Bender, Eckert, Kirk, Harris, Liner, Pope, Riggle, and Wood.

Jones, Morris and Frazer were not in attendance.

Also present in person: Andy Shorter, Airport Director; Daniel Stanton, Dunn, Pittman, Skinner, and Ashton; April Hill, Airport Security Coordinator and Board Recorder; Amy Ritchie, Terminal & Facilities Manager, and Charlie Dunn, Airport Operations Manager

Also present via conference call: Murray, and John Massey, Talbert Bright and Ellington.

Secretary's Report

On motion by Liner, seconded by Eckert, the minutes of November 18, 2025, were approved. In favor 6, opposed 0.

Treasurer's Report

Wood referred to the treasurer's report that was submitted in the monthly packet. He advised that the interest income will mature on January 14th to 4.1%. The airport will reinvest the funds to reach the \$240k projection by June.

On motion by Harris, second by Liner, the Treasurer's Report was approved. In favor 6, opposed 0.

Director's Update

Air Service: Shorter referred to the enplanement and deplanement data that was submitted in the monthly packet noting that there was a year-over-year decline in the July and August timeframe, but the airport saw a rebound in September and October. Shorter commented that the airport also faced reduced enplanements with the government shutdown in November from military travel cutbacks and flight cancelations by American Airlines, due to the mandated DOT trimming of flights. Parking lot revenue also showed a decrease but is expected to pick up through the holidays. Shorter also discussed an incident where Breeze had to divert to ILM due to possible snow and ice in the forecast. He revealed that Breeze does not have deicing equipment at EWN, so they did not want to potentially strand a plane at the airport.

Instrument Landing System (ILS) issues: Shorter discussed the impact of an FAA owned Instrument Landing System (ILS) that was down causing aircraft to divert to back Charlotte or to ILM because of low ceilings. He explained that because the American Embraer 145 has less sophisticated avionics, the aircraft cannot land with cloud ceilings as low as other aircraft can handle. The FAA has since corrected the issue, and the ILS system is back in operation.

TSA Cutbacks: Shorter noted that TSA has cut back on employees working overtime hours. He explained that TSA screeners may stay for delayed flights but must be approved by the TSA Deputy Director of Screening. Unfortunately, a passenger has recently experienced the effect of the cutback and sent an email to Chairman Bucher expressing her frustration with the checkpoint being closed during a delayed flight. Shorter commented that he explained the issue to Commissioner Bucher who now understands the process and will respond to the email explaining the process to the passenger.

Terminal Project Closeout Review: Shorter reported that phase II of the terminal expansion project is nearly complete with a few punch list items being reviewed. He emphasized that the project was on time without exceeding the budget.

Aerospace Development: Shorter commented that there was nothing new to report this month. FMR should have a plan ready to submit to the airport within the required time frame. Shorter commented that the ground is ready for vertical development. ST Wooten will be taking a short break in work to wait out better weather but will be back on site in February to continue construction.

Open Discussion

There was no discussion.

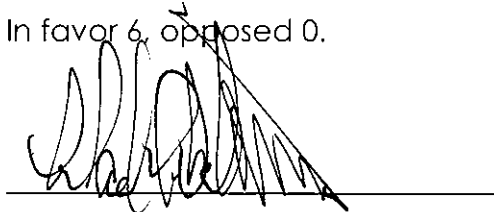
Executive Session

On motion by Wood, seconded by Eckert, the Board went into an executive session at 2:33 pm in accordance with N.C. General Statute 143-318.11(a)(4)(6) to discuss the expansion of a business in the area of the airport and to consider the performance, character, and fitness of an authority employee. In favor 6, opposed 0.

On motion by Liner, seconded by Wood, the Board came out of executive session at 3:04 pm. In favor 6, opposed 0.

There was no action taken in the executive session.

On motion by Liner, seconded by Wood, the Board adjourned at 3:05 pm. In favor 6, opposed 0.

A handwritten signature in black ink, appearing to read 'Mark Eckert', is written over a horizontal line.

Secretary Mark Eckert